LETTER HEAD

<Organisation Address>

<Organisation Details>

<Today's date>

To Kirklees Council, t*his template uses the criteria for Kirklees council....if you are a different council....check their criteria and amend the template....*

**Name: <Patient Name>**

DOB: <Date of Birth>

Address: <Patient Address>

NHS number: <NHS number>

**Information from GP records to assist with application for Blind or Disabled Person’s Travel Pass**

The above-named patient has requested information from their medical record to assist with decisions about a blind or disabled person’s travel pass.

They have the following medical problems:

**Medical Problems:**

<Problems(table)>

**Regular Medications:**

<Repeat Templates(table)>

**The criteria for a blind or disabled person’s travel pass from Kirklees Council are below and I have annotated where relevant:**

are partially sighted

are severely sight impaired (registered blind)

are profoundly or severely deaf

are without speech

do not have arms or have long term loss of use in both arms

have a disability or have suffered an injury, which has a substantial and long-term adverse effect on their ability to walk

have a learning disability, that is, a state of arrested or incomplete development of mind, which includes significant impairment of intelligence and social functioning

have been or would have been refused a driving licence on certain medical grounds. You will not qualify if your condition is related to the persistent misuse of drugs or alcohol.

Additional comments: …………………………………………………………..

Yours faithfully

Name: <Your Name>

On behalf of the ......................................GP Practice

[[1]](#endnote-1)

1. This template has been created by TortureID as part of a bank of resources for NHS clinicians who are working with people who are seeking asylum. [www.tortureid.org](http://www.tortureid.org). It has been created by Dr Jo Miller who is a GP working with people seeking asylum. They are suggestions, drawn from practical GP experience, about how to respond to common requests.  They are not 'official' templates with the endorsement of any organisations. The asylum environment is fast changing, and materials are likely to need updating regularly. Each template needs to be read through, agreed and adapted to the needs of the service planning to use them. [↑](#endnote-ref-1)