LETTER HEAD

<Organisation Address>

<Organisation Details>

<Today's date>

To whoever it may concern,

**Name: <Patient Name>**

DOB: <Date of Birth>

Address: <Patient Address>

NHS number: <NHS number>

**Information from GP records to assist with Council accommodation**

The above-named patient has requested information from their medical record to assist with decisions about housing priority need.

They have the following medical problems:

**Medical Problems:**

<Problems(table)>

**Regular Medications:**

<Repeat Templates(table)>

**Risks and vulnerabilities:**

*…………free text here if relevant………………*

*……………..If no health problems you can use the statement below. Remember to read through your letter to remove irrelevant statements/sections……………*

From the medical records this patient does not have any major health problems. Housing is a basic need and a major determinant of good health.

Yours faithfully

Name: <Your Name>

On behalf of ................*add...................*[[1]](#endnote-1)

1. This template has been created by TortureID as part of a bank of resources for NHS clinicians who are working with people who are seeking asylum. [www.tortureid.org](http://www.tortureid.org). It has been created by Dr Jo Miller who is a GP working with people seeking asylum. They are suggestions, drawn from practical GP experience, about how to respond to common requests.  They are not 'official' templates with the endorsement of any organisations. The asylum environment is fast changing, and materials are likely to need updating regularly. Each template needs to be read through, agreed and adapted to the needs of the service planning to use them. [↑](#endnote-ref-1)